

Central Bedfordshire  
Council  
Priory House  
Monks Walk  
Chicksands,  
Shefford SG17 5TQ



**please ask for** Leslie Manning  
**direct line** 0300 300 5132  
**date** 15 September 2011

## **NOTICE OF MEETING**

### **AUDIT COMMITTEE**

Date & Time

**Monday, 26 September 2011 9.30 a.m.**

Venue at

**Room 14, Priory House, Monks Walk, Shefford**

Richard Carr  
**Chief Executive**

To: The Chairman and Members of the AUDIT COMMITTEE:

Clrs D Bowater (Chairman), M C Blair (Vice-Chairman), L Birt,  
Mrs D B Green, D J Lawrence, A Shadbolt and A Zerny

[Named Substitutes:

Clrs R D Berry, N B Costin, M A Smith and N Warren]

All other Members of the Council - on request

***MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THIS MEETING***

# AGENDA

1. **Apologies for Absence**

To receive apologies for absence and notification of substitute Members.

2. **Minutes**

To approve as a correct record the minutes of the meeting of the Audit Committee held on 27 June 2011 (copy attached).

3. **Members' Interests**

To receive from Members declarations and the nature thereof in relation to:-

- (a) personal interests in any agenda item;
- (b) personal and prejudicial interests in any agenda item.

4. **Chairman's Announcements and Communications**

To receive any announcements from the Chairman and any matters of communication.

5. **Petitions**

To receive petitions from members of the public in accordance with the Public Participation Procedure as set out in Annex 2 of Part A4 of the Constitution.

6. **Questions, Statements or Deputations**

To receive any questions, statements or deputations from members of the public in accordance with the Public Participation Procedure as set out in Annex 1 of Part A4 of the Constitution.

## Reports

| <b>Item</b> | <b>Subject</b>  | <b>Page Nos.</b> |
|-------------|---|------------------|
| 7           | <b>Annual Governance Report 2010/11</b><br><br>To receive the Audit Commission's report on the findings of the 2010/11 audit. | * 15 - 56        |

- 8      **Central Bedfordshire Council Statement of Accounts 2010/11**      \*      57 - 188
- To consider for approval the Statement of Accounts for 2010/11, following its review by the Audit Commission, and the associated letter of representation from the Council to the Commission.
- 9      **Quarter 1 Risk Report**      \*      189 - 194
- To receive a report setting out an overview of the Council's risk position at the end of Quarter 1.
- 10     **Internal Audit Progress Report**      \*      195 - 204
- To receive an update on the progress of work by Internal Audit for 2011/12.
- 11     **Tracking of Audit Recommendations**      \*      205 - 228
- To receive a summary of the high risk recommendations arising from Internal Audit reports together with an outline of how these will be monitored, tracked and reported to the Audit Committee.
- 12     **Exclusion of Press and Public**
- To consider whether to pass a resolution under section 100A of the Local Government Act 1972 to exclude the Press and Public from the meeting for the following items of business on the grounds that consideration of the items is likely to involve the disclosure of exempt information as defined in Paragraph 3 of Part I of Schedule 12A of the Act.

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| <b>Items Likely to be Considered Following<br/>the Exclusion of the Press and Public</b> |
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| <i>Item</i> | <i>Subject</i>  | <i>Exempt Para.</i> | <i>Page Nos.</i> |
|-------------|---|---------------------|------------------|
| EX1         | <b>Internal Audit Progress Report - Exempt Appendix B</b> | * 3                 | 229 - 230        |

This Appendix provides a summary of those special investigations concluded since the last meeting.